
Memorandum

To: Mayor & Members of Council
From: Monica Irelan, City Manager
Subject: General Information
Date: February 16, 2015

CALENDAR

AGENDA: *City Council* - Monday, February 16 @7:00 pm

C. APPROVAL OF MINUTES – February 2, 2015

G. INTRODUCTION OF NEW ORDINANCES AND RESOLUTIONS

1. **RESOLUTION NO. 013-15**, a Resolution Approving an Employee Contract with the City Manager, and Declaring an Emergency.
2. **RESOLUTION NO. 014-15**, a Resolution Authorizing Contracts with the Townships of Napoleon, Harrison, Freedom and Henry County South Joint Ambulance District for Fire Service and/or Emergency Medical Service Commencing April 1, 2015; and Declaring an Emergency.
3. **RESOLUTION NO. 015-15**, a Resolution Authorizing Electric Rate Changes of Interdepartmental Rates

H. SECOND READINGS OF ORDINANCES AND RESOLUTIONS –

1. **ORDINANCE NO. 006-15**, an Ordinance to Approve the Current August 2014 Replacement Pages to the Napoleon Codified Ordinances.
2. **ORDINANCE NO. 007-15**, an Ordinance Approving the Street Name Change from Marco Drive to that of Roundhouse Road.

I. THIRD READINGS OF ORDINANCES AND RESOLUTIONS - *None*

L. GOOD OF THE CITY (*Discussion/Action*)

1. *Recommendation to Approve February Power Supply Cost Adjustment Factor*
2. *Approval of the Purchase of Two Vehicles for the Police Fleet off State Contract*
 - a. Chief Weitzel's memo is enclosed.
3. *Approval of the Purchase of a Lift Truck for the Electric Department off State Contract*
4. *Approval of the Purchase of a Compaction Roller for the Street Department off State Contract*
 - a. Please see the enclosed Memorandum from Chad.

5. *Annual Review of Balances for Excess Funds to the General and CIP Reserve Funds*
 - a. Enclosed is information Greg has put together.
6. *Approval of a Cash Reserve Policy for all Enterprise Funds*
7. *Approval of the Nanofiltration System Water Plant (Option 2)*
8. *Specifications and Contract Wording for Future Project (no action taken by Municipal Properties)*

INFORMATIONAL ITEMS

1. MEETINGS

- a. Monday, Feb. 16 @6:00 pm – *Personnel Committee*
- b. Monday, Feb. 16 @6:00 pm – *Tree Commission*

2. CANCELLATION

- a. *Parks & Rec Committee Meeting*

3. Financial Reports will be handed out at the meeting

4. **TMACOG TECH** – Ohio Sunshine Law Certification Training

5. AMP Update/February 6, 2015

MI:rd

Records Retention

CM-11 - 2 Years

January 2015							February 2015							March 2015						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	1	2	3	4	5	6	7	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28	22	23	24	25	26	27	28
25	26	27	28	29	30	31								29	30	31				

 Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 7:00 PM City COUNCIL Meeting	3	4	5	6	7
8 7:00 AM - 1:00 PM Annual Pancake Breakfast @ Fire Dept.	9 6:30 PM ELECTRIC Committee Board of Public Affairs (BOPA) Mtg. 7:00 PM WATER & SEWER Committee Mtg. 7:30 PM Municipal Properties/ED Committee Meeting 8:30 PM Ad-Hoc Council Rules Review Committee Mtg.	10	11	12	13	14
15	16 6:00 PM City TREE Commission Meeting 6:00 PM Personnel Committee 7:00 PM City COUNCIL Meeting	17	18	19	20	21
22	23 6:30 PM FINANCE & BUDGET Committee Meeting 7:30 PM SAFETY & HUMAN RESOURCES Committee Meeting	24	25 6:30 PM Parks & Rec Board Meeting	26	27	28

City of Napoleon, Ohio

CITY COUNCIL

LOCATION: City Hall Offices, 255 West Riverview Avenue, Napoleon, Ohio

MEETING AGENDA

Monday, February 16, 2015 at 7:00 pm

- A. Attendance** *(Noted by the Clerk)*
- B. Prayer & Pledge of Allegiance**
- C. Approval of Minutes:** February 2 *(In the absence of any objections or corrections, the minutes shall stand approved.)*
- D. Citizen Communication**
- E. Reports from Council Committees**
- 1. Parks & Recreation Committee** did not meet on Monday, February 16 due to lack of agenda items.
 - 2. Electric Committee** *(Majority Report)* met on Monday, February 9 and recommended:
 - a. Approval of February Power Supply Cost Adjustment Factor
 - b. Tabling Discussion regarding Insurance Coverage for City Overhead Electric Line Coverage
 - c. Approval of Cash Reserve Policy for all Enterprise Funds
 - 3. Water, Sewer, Refuse, Recycling & Litter Committee** met on Monday, February 9 and recommended:
 - a. Approval of the NanoFiltration System Water Plant (Option 2)
 - b. Tabling Review of Water and Sewer Rules
 - 4. Municipal Properties, Buildings, Land Use & Economic Development Committee** met on Monday, February 9 and recommended:
 - a. Taking no action on Specifications and Contract Wording for Future Projects
 - b. Tabling Assessment Review
- F. Reports from Other Committees, Commissions and Boards** *(Informational Only-Not Read)*
- 1. Board of Public Affairs** met on February 9 with the following agenda items:
 - a. Review of Power Supply Cost Adjustment Factor
 - b. Electric Department Report
 - c. Insurance Coverage Quote Review for City Overhead Electric Line Coverage
 - 2. Council Rules Review Committee** met on February 9 with the following agenda item:
 - a. Review of City Council Rules
 - 3. Board of Zoning Appeals** did not meet on February 10 due to lack of agenda items.
 - 4. Planning Commission** did not meet on February 10 due to lack of agenda items.
 - 5. Tree Commission** met tonight with the following agenda items:
 - a. 2014 Fall Programs
 - b. Spring Tree Programs
 - c. Arbor Day Observation
 - d. Tree Commission Webpage
- G. Introduction of New Ordinances and Resolutions**
- 1. Resolution No. 013-15**, a Resolution approving an Employment Contract with the City Manager, and declaring an Emergency
 - 2. Resolution No. 014-15**, a Resolution authorizing contracts with the townships of Napoleon, Harrison, Freedom, and Henry County South Joint Ambulance District for fire service and/or emergency medical service commencing April 1, 2015; and declaring an Emergency
 - 3. Resolution No. 15-15**, a Resolution authorizing Electric Rate changes for interdepartmental rates
- H. Second Readings of Ordinances and Resolutions**
- 1. Ordinance No. 006-15**, an Ordinance to approve the current August 2014 replacement pages to the Napoleon Codified Ordinances
 - 2. Ordinance No. 007-15**, an Ordinance approving the street name change from Marco Drive to that of Roundhouse Road
- I. Third Readings of Ordinances and Resolutions**
- There are no Third Readings of Ordinances and Resolutions.

J. Good of the City *Any other business as may properly come before Council, including but not limited to:*

1. Discussion/Action: Recommendation to approve February Power Supply Cost Adjustment Factor as follows:

PSCAF three (3) month averaged factor: \$0.00559
JV2: \$0.033606
JV5: \$0.033606

2. Discussion/Action: Approval of the purchase of two vehicles for the Police fleet off State Contract

3. Discussion/Action: Approval of the purchase of a lift truck for the Electric Department off State Contract

4. Discussion/Action: Approval of the purchase of a compaction roller for the Streets Department off State Contract

5. Discussion/Action: Annual review of balances for Excess Funds to the General and CIP Reserve Funds

6. Discussion/Action: Approval of a Cash Reserve Policy for all Enterprise Funds

7. Discussion/Action: Approval of the Nanofiltration System Water Plant (Option 2)

8. Discussion/Action: Specifications and Contract Wording for Future Projects *(no action taken by Municipal Properties, Buildings, Land Use & Economic Development Committee)*

K. Executive Session *(As needed)*

L. Approve Payment of Bills and Approve Financial Reports *(In the absence of any objections or corrections, the payment of bills and financial reports shall stand approved)*

M. Adjournment

Gregory J. Heath, Finance Director/Clerk of Council

A. Items Referred or Pending in Committees of Council

1. Technology & Communication Committee (1st Monday)

(Next Regular Meeting: Monday, March 2 @ 6:15 pm)

- a. City Website Upgrade (Tabled)

2. Electric Committee (2nd Monday)

(Next Regular Meeting: Monday, March 9 @ 6:30 pm)

- a. Review of Power Supply Cost Adjustment Factor
- b. Electric Department Report
- c. Insurance Coverage for City Overhead Electric Line Coverage (Tabled)

3. Water, Sewer, Refuse, Recycling & Litter Committee (2nd Monday)

(Next Regular Meeting: Monday, March 9 @ 7:00 pm)

- a. Water and Sewer Rules (Tabled)

4. Municipal Properties, Buildings, Land Use & Economic Development Committee (2nd Monday)

(Next Regular Meeting: Monday, March 9 @ 7:30 pm)

- a. Updated Info from Staff on Economic Development (as needed)

5. Parks & Recreation Committee (3rd Monday)

(Next Regular Meeting: Monday, 16 @ 6:15 pm)

6. Finance & Budget Committee (4th Monday)

(Next Regular Meeting: Monday, February 23 @ 6:30 pm)

7. Safety & Human Resources Committee (4th Monday)

(Next Meeting: Monday, February 23 @ 7:30 pm)

2015 Regular Meetings with Townships scheduled for February and November

8. Personnel Committee (As needed)

B. Items Referred or Pending In Other City Committees, Commissions & Boards

1. Board of Public Affairs (2nd Monday)

(Next Regular Meeting: Monday, March 9 @ 6:30 pm)

- a. Review of Power Supply Cost Adjustment Factor
- b. Electric Department Report
- c. Insurance Coverage for City Overhead Electric Line Coverage (Tabled)

2. Board of Zoning Appeals (2nd Tuesday)

(Next Regular Meeting: Tuesday, March 10 @ 4:30 pm)

3. Planning Commission (2nd Tuesday)

(Next Regular Meeting: Tuesday, March 10 @ 5:00 pm)

4. Tree Commission (3rd Monday)

(Next Regular Meeting: Monday, March 16 @ 6:00 pm)

5. Civil Service Commission (4th Tuesday)

(Next Regular Meeting: Tuesday, February 24 @ 4:30 pm)

- a. Fire Chief Civil Service Exam

6. Parks & Recreation Board (Last Wednesday)

(Next Regular Meeting: Wednesday, February 25 @ 6:30 pm)

7. Privacy Committee (2nd Tuesday in May & November)

(Next Regular Meeting: Tuesday, May 12 @ 10:30 am)

8. Records Commission (2nd Tuesday in June & December)

(Next Regular Meeting: Tuesday, June 9 @ 4:00 pm)

9. Housing Council (1st Monday of the month after the TIRC meeting)

10. Health Care Cost Committee (As needed)

11. Preservation Commission (As needed)

12. Infrastructure/Economic Development Fund Review Committee (As needed)

13. Tax Incentive Review Council (As needed)

14. Volunteer Firefighters' Dependents Fund Board (As needed)

15. Lodge Tax Advisory & Control Board (As needed)

16. Board of Building Appeals (As needed)

17. ADA Compliance Board (As needed)

18. NCTV Advisory Board (As needed)

City of Napoleon, Ohio
CITY COUNCIL

Meeting Minutes

Monday, February 2, 2015 at 7:00 pm

PRESENT

Council

Mayor

City Manager

Law Director

Finance Director/Clerk

Of Council

Recorder

City Staff

Others

ABSENT

Council

City Staff

Call To Order

State Of The City

Approval Of Minutes

Citizen Communication

Committee Reports

**Introduction Of
Resolution No. 005-15**

**Motion To Approve
First Read**

Discussion

Travis Sheaffer – President, Jason Maassel – President Pro Tem, Jeff Comadoll, John Helberg, Jeffrey Marihugh, Christopher Ridley, Heather Wilson
Ronald A. Behm
Monica S. Irelan
Trevor M. Hayberger
Gregory J. Heath
Tammy Fein
Matt Bilow, Waste Water Plant Superintendent
Chad Lulfs, Director of Public Works
Bobby Stites, Assistant MIS Administrator
Robert Weitzel, Police Chief
News Media; NCTV

President Sheaffer called the meeting to order at 7:00pm with the Lord’s Prayer followed by the Pledge of Allegiance.

Mayor Behm gave the State of the City Address; see attached.

Minutes of the January 19 Council meeting stand approved with no objections or corrections.

None

The Technology & Communication Committee did not meet on Monday, February 2 due to lack of agenda items.

The Finance & Budget Committee did not meet on Monday, January 26 due to lack of agenda items.

The Safety and Human Resources Committee did not meet on Monday, January 26 due to lack of agenda items.

President Sheaffer read by title Resolution No. 005-15, a Resolution authorizing the expenditure of funds over twenty-five thousand dollars (\$25,000.00) for the purpose of repairing an area of the Scott Street sanitary sewer and authorizing the City Manager to enter into a Contract with Liquiforce Services for said repairs; and declaring an Emergency (Suspension Requested)

Motion: Ridley Second: Maassel
To approve First Read of Resolution No. 005-15

Hayberger stated that Liquiforce Services was hired to repair some areas of the Scott Street sanitary sewer however it was discovered that more than the original repairs were needed; Hayberger stated that a Change Order could have been

requested however Hayberger wanted to bring this before Council in the interest of transparency.

**Motion To Suspend
The Rules**

Motion: Ridley Second: Comadoll
To suspend the Rules requiring three Readings

Passed
Yea- 7
Nay- 0

Roll call vote on above motion:
Yea- Comadoll, Wilson, Ridley, Maassel, Sheaffer, Helberg, Marihugh
Nay-

Passed
Yea- 7
Nay- 0

Roll call vote to pass Resolution No. 005-15 under Suspension of the Rules
Yea- Comadoll, Wilson, Ridley, Maassel, Sheaffer, Helberg, Marihugh
Nay-

**Introduction Of
Ordinance No. 006-15**

President Sheaffer read by title Ordinance No. 006-15, an Ordinance to approve the current August 2014 replacement pages to the Napoleon Codified Ordinances

**Motion To Approve
First Read**

Motion: Comadoll Second: Marihugh
To approve First Read of Ordinance No. 006-15

Discussion

Hayberger reported that Codification is done twice per year; the changes mirror the State level changes, and the City sewer lateral charge and electric rates were added as well. Marihugh asked what the change of Section 303.14 referred to; Hayberger stated that this is a change in definition.

Passed
Yea- 7
Nay- 0

Roll call vote to approve First Read of Ordinance No. 006-15
Yea- Comadoll, Wilson, Ridley, Maassel, Sheaffer, Helberg, Marihugh
Nay-

**Introduction Of
Ordinance No. 007-15**

President Sheaffer read by title Ordinance No. 007-15, an Ordinance approving the street name change from Marco Drive to that of Roundhouse Road

**Motion To Approve
First Read**

Motion: Maassel Second: Marihugh
To approve First Read of Ordinance No. 007-15

Discussion

Hayberger reported that this is the Ordinance for the street name change recommended from the last Council meeting.

Passed
Yea- 7
Nay- 0

Roll call vote to approve First Read of Ordinance No. 007-15
Yea- Comadoll, Wilson, Ridley, Maassel, Sheaffer, Helberg, Marihugh
Nay-

**Introduction Of
Resolution No. 008-15**

President Sheaffer read by title Resolution No. 008-15, a Resolution authorizing the Mayor and/or City Manager to request the Ohio Department of Transportation Director to establish and extend the school zone distances as it relates to school zones for the Napoleon High School; and declaring an Emergency (Suspension Requested)

**Motion To Approve
First Read**

Motion: Marihugh Second: Maassel
To approve First Read of Resolution No. 008-15

Discussion

Irelan reported that representatives from Napoleon High School asked that this Resolution be passed due to the new school zones. Marihugh asked if there are no new zones on the County side due to jurisdiction issues; Lulfs replied yes,

there is a March 1, 2015 deadline and is requesting Suspension of the Rules. Lulfs reported that the project in mind is in ten (10) different locations providing better signage for crosswalks, and possible crosswalk beacons, as well as extending sidewalks on Glenwood Avenue by Glenwood Estates and by the ball diamonds.

**Motion To Suspend
The Rules**

Motion: Marihugh Second: Comadoll
To suspend the Rules requiring three Readings

Passed
Yea- 7
Nay- 0

Roll call vote on above motion:
Yea- Comadoll, Wilson, Ridley, Maassel, Sheaffer, Helberg, Marihugh
Nay-

Passed
Yea- 7
Nay- 0

Roll call vote to pass Resolution No. 010-15 under Suspension of the Rules
Yea- Comadoll, Wilson, Ridley, Maassel, Sheaffer, Helberg, Marihugh
Nay-

**Introduction Of
Resolution No. 011-15**

President Sheaffer read by title Resolution No. 011-15, a Resolution authorizing the City Manager to execute any and all documents necessary to submit an application to the Ohio Department of Transportation (ODOT) for an ODOT Small City Grant; and declaring an Emergency (Suspension Requested)

**Motion To Approve
First Read**

Motion: Maassel Second: Comadoll
To approve First Read of Resolution No. 011-15

Discussion

Irelan reported that this Resolution allows her to apply for the ODOT Small City Grant which has a March 1, 2015 deadline, adding that she is requesting Suspension of the Rules to meet the deadline. Marihugh asked what percentage would be matched by the Grant; Lulfs stated that typically the match percentage is eight percent through twenty percent (8% – 20%) and this application will be requesting approximately one million dollars (\$1,000,000). Irelan added that this Resolution does not commit the City to accept the Grant, it only gives the City permission to apply for the Grant.

**Motion To Suspend
The Rules**

Motion: Ridley Second: Maassel
To suspend the Rules requiring three Readings

Passed
Yea- 7
Nay- 0

Roll call vote on above motion:
Yea- Comadoll, Wilson, Ridley, Maassel, Sheaffer, Helberg, Marihugh
Nay-

Passed
Yea- 7
Nay- 0

Roll call vote to pass Resolution No. 011-15 under Suspension of the Rules
Yea- Comadoll, Wilson, Ridley, Maassel, Sheaffer, Helberg, Marihugh
Nay-

**Introduction Of
Resolution No. 012-15**

President Sheaffer read by title Resolution No. 012-15, a Resolution authorizing the City Manager to enter into a Contract with URS Corporation for Professional Design Services for the project known as the Water Treatment Plant Improvements Final Design, which was not included in the 2015 Master Bid Resolution; and authorizing the expenditure of funds in excess of twenty five thousand dollars (\$25,000.00) for said Project; and declaring an Emergency (Suspension Requested)

**Motion To Approve
First Read**

Motion: Ridley Second: Maassel
To approve First Read of Resolution No. 012-15

**Contracts For The
Annual Sanitary Sewer
Cleaning Project**

sewer on Scott Street and the VanHyning Interceptor were found to be in need of spot repairs; per Stantec's recommendation, the City contacted two (2) companies that specialize in lining sewer pipes, and after reviewing the submitted quotes, the City chose LiquiForce Services to perform the repairs. Ireland reported that the quote received for these repairs was for \$20,000: \$17,000 for liners and \$3,000 for grouting, adding that a purchase order was prepared for this work on October 8, 2014 and the VanHyning Interceptor work was completed, however in order to install the liner on Scott Street, the main line needed additional cleaning; this additional cleaning discovered that the small spot repairs that were planned would not be sufficient and instead, 638 linear feet of ten inch (10") sanitary sewer main line needed to be repaired or replaced. Ireland stated that the City received a quote from LiquiForce Services for the work performed and the additional work required:

Work performed on VanHyning Interceptor \$8,000.00 (work completed)
Pipe preparation, measurement, mobilization, etc. (Scott Street) \$1,500.00
Line ten inch (10") sanitary sewer (Scott Street) \$32,000.00
Total: \$41,500.00

Ireland reported that in order to repair the sanitary sewer on Scott Street as expediently as possible, she requests that the remainder of the work required be continued and supplement the funds needed by writing a new purchase order in the amount of \$21,500, adding that these additional funds would be taken from the Sanitary Sewer Emergency Repair Fund.

Lulfs stated this resulted from an agreement relating to a previous issue on Independence Drive and this is a one (1) year contract.

**Motion To Approve
Plans, Specifications,
Documentation And
Contracts For The
Annual Sanitary
Sewer Cleaning
Project**

Motion: Comadoll Second: Marihugh
To approve plans, specifications, documentation and contracts for the annual sanitary sewer cleaning project

Passed
Yea- 7
Nay- 0

Roll call vote on above motion:
Yea- Comadoll, Wilson, Ridley, Maassel, Sheaffer, Helberg, Marihugh
Nay-

Good Of The City
(Cont.)
Heath

Heath reported that the note sale process has begun, and the \$2.5 million note rolls in March.

Heath reported that the Final Budget book is finished and will be distributed soon.

Heath reported that the Ethics Commission Financial Disclosure Statement information was included in the packet; asking if Council is still in agreement to approve the City to pay for and mail in the forms; Council unanimously agreed. Heath asked Council to get the Financial Disclosure Statements to Tammy Fein as soon as possible to ensure meeting the deadline.

Heath reminded Council of the requirement for Fein to be hired as Recorder was

that she attain her Certified Municipal Clerk (CMC) certificate through the International Institute of Municipal Clerks (IIMC) and do this she must attend yearly training conferences. Heath stated that even though the cost of this was approved in the budget, Fein is applying for a scholarship for the registration costs; Minutes to approve her participation in the CMC program are required to accompany the scholarship. Heath requested that Council approve Fein's participation in the IIMC training conference.

**Motion To Approve
Fein Attending Yearly
Training For CMC
Certification**

Motion: Comadoll Second: Maassel
To approve Fein attending the yearly training for CMC Certification as required

Passed
Yea- 7
Nay- 0

Roll call vote on above motion:
Yea- Comadoll, Wilson, Ridley, Maassel, Sheaffer, Helberg, Marihugh
Nay-

Wilson

Wilson thanked all City departments for their hard work in the winter weather.

Ridley

None

Maassel

Maassel requested Executive Session to discuss economic development.

Maassel stated that the safety barrels are being moved.

Maassel thanked all City departments for their hard work in the winter weather; adding that he did receive a concern from a local business owner regarding snow placement after removal; Lulfs stated this was being handled.

Maassel reminded Council of the Fire Department pancake breakfast on Sunday.

Maassel reminded Council that timesheets are due.

Sheaffer

Sheaffer congratulated Lineman Jamie Howe for receiving a Safety Hat Award at the AMP Conference.

Sheaffer thanked all City Departments for their hard work during the winter weather.

Sheaffer set the following Committee meeting dates and times:

Monday, February 9 at 8:30pm – Council Rules Review Committee

Monday, February 16 at 6:00pm – Personnel Committee regarding the City Manager evaluation

Monday, February 23 at 7:00pm – Personnel Committee regarding the Finance Director and Law Director evaluations

Behm

None

Helberg

Helberg thanked all City departments for their hard work during the winter weather.

Marihugh

Marihugh thanked all City departments for their hard work during the winter weather; Marihugh expressed his concern with the downtown snow removal taking place during the daytime when there is a higher traffic volume.

Marihugh asked if the guardrail at the entrance to the Ritter Park boat ramp was still down; Lulfs does not believe so but will check this.

Comadoll

Comadoll thanked all City departments for their hard work during the winter weather, and expressed concern regarding vehicles that have not been moved off City streets for approximately two (2) weeks that are buried; Weitzel will check into this.

Hayberger

None

Irelan

Irelan asked Sheaffer to refer the Agenda item Assessment Review to the next Municipal Properties, Buildings, Land Use & Economic Development Committee meeting.

Sheaffer Referred Assessment Review To The Next Municipal Properties, Buildings, Land Use & Economic Development Committee Meeting

Sheaffer referred the Agenda item Assessment Review to the next Municipal Properties, Buildings, Land Use & Economic Development Committee meeting.

Motion To Go Into Executive Session: Compensation Of Personnel

Motion: Maassel Second: Wilson
To go into Executive Session to discuss compensation of personnel

Passed
Yea- 7
Nay- 0

Roll call vote on above motion:
Yea- Comadoll, Wilson, Ridley, Maassel, Sheaffer, Helberg, Marihugh
Nay-

Motion To Go Into Executive Session: Economic Development

Motion: Maassel Second: Comadoll
To go into Executive Session to discuss economic development

Passed
Yea- 7
Nay- 0

Roll call vote on above motion:
Yea- Comadoll, Wilson, Ridley, Maassel, Sheaffer, Helberg, Marihugh
Nay-

Into Executive Session

Council went into Executive Session at 7:51pm.

Motion To Come Out Of Executive Session: Compensation Of Personnel

Motion: Maassel Second: Ridley
To come out of Executive Session for compensation of personnel

Passed
Yea- 7
Nay- 0

Roll call vote on above motion:
Yea- Comadoll, Wilson, Ridley, Maassel, Sheaffer, Helberg, Marihugh
Nay-

Motion To Come Out Of Executive Session: Economic

Motion: Comadoll Second: Maassel
To come out of Executive Session for economic development

**CHANGING RATES FOR INTERDEPARTMENTAL TO COMMERCIAL AND LARGE POWER
REVIEW OF COST IMPACT TO WATER TREATMENT AND WASTEWATER TREATMENT PLANTS, USING 2014**

WATER TREATMENT PLANT COMPLEX

Summary for 2014 Electric for Water Treatment Plant Complex using Commercial Rate:

<u>Account Name</u>	<u>Service Address</u>	<u>2014 Projected Billing Using Commerical Rate</u>	<u>2014 Actual City Interdepartmental Rate Billed</u>	<u>Dollar Billed Inc(+)/Dec(-) w/New Rate</u>	<u>Percentage Increase / Decrease</u>
Water Treatment Plant	316 Haley Ave	\$ 1,363.79	\$ 988.20	\$ 375.59	38.01%
Water Treatment Plant	527 Welsted St	\$ 97,856.07	\$ 85,979.53	\$ 11,876.54	13.81%
MIEX Building	527 Welsted St	\$ 34,021.99	\$ 31,533.11	\$ 2,488.88	7.89%
Raw Water Intake	585 W Riverview Ave	\$ 62,244.74	\$ 52,196.73	\$ 10,048.01	19.25%
Water Tower Pole	850 Vocke St	\$ 2,425.30	\$ 1,907.57	\$ 517.73	27.14%
Water Tower	850 Vocke St	\$ 810.31	\$ 508.39	\$ 301.92	59.39%
Water Tower Southside	1050 S Perry St	\$ 2,131.60	\$ 1,653.06	\$ 478.54	28.95%
TOTALS FOR WATER TREATMENT PLANT w/Com.		\$ 200,853.80	\$ 174,766.59	\$ 26,087.21	14.93%

Summary for 2014 Electric for Water Treatment Plant Complex Consolidating Meters using Large Power Rate:

<u>Account Name</u>	<u>Service Address</u>	<u>2014 Projected Billing Using Large Power Rate</u>	<u>2014 Actual City Interdepartmental Rate Billed</u>	<u>Dollar Billed Inc(+)/Dec(-) w/New Rate</u>	<u>Percentage Increase / Decrease</u>
Consolidating					
Water Treatment Plant	316 Haley Ave)		\$ 988.20		
Water Treatment Plant	527 Welsted St)		\$ 85,979.53		
MIEX Building	527 Welsted St)		\$ 31,533.11		
Raw Water Intake	585 W Riverview Av.)>	\$ 134,825.69	\$ 52,196.73		
Sub Total For Consolidated Accounts		\$ 134,825.69	\$ 170,697.57	\$ (35,871.88)	-21.01%

Individual Accounts Remain at Commercial Rate -

Water Tower Pole	850 Vocke St	\$ 2,425.30	\$ 1,907.57	\$ 517.73	27.14%
Water Tower	850 Vocke St	\$ 810.31	\$ 508.39	\$ 301.92	59.39%
Water Tower Southside	1050 S Perry St	\$ 2,131.60	\$ 1,653.06	\$ 478.54	28.95%
TOTALS FOR WATER TREATMENT PLANT w/Large Pow.		\$ 140,192.90	\$ 174,766.59	\$ (34,573.69)	-19.78%

WASTE WATER TREATMENT PLANT COMPLEX

Summary for 2014 Electric for Waste Water Treatment Plant Complex using Commercial Rate:

<u>Account Name</u>	<u>Service Address</u>	<u>2014 Projected Billing Using Commerical Rate</u>	<u>2014 Actual City Interdepartmental Rate Billed</u>	<u>Dollar Billed Inc(+)/Dec(-) w/New Rate</u>	<u>Percentage Increase / Decrease</u>
Waste Water Treatment Plant	735 E Washington St	\$ 105,015.04	\$ 92,445.48	\$ 12,569.56	13.60%
Waste Water Sludge	735 E Washington St	\$ 9,494.96	\$ 7,456.15	\$ 2,038.81	27.34%
TOTALS FOR WASTE WATER TREATMENT PLANT w/Com.		\$ 114,510.00	\$ 99,901.63	\$ 14,608.37	14.62%

NOTE: No comparables are show for Waste Water Treatment Plant for a Large Power Rate.
When computed for comparison the final total was higher than Commercial Rate.

SUMMARY OF POTENTIAL FINANCIAL IMPACT TO WATER AND WASTE WATER ON INTERDEPARTMENTAL RATE CHANGE:

	<u>New Rate</u>	<u>Old Interdept. Rate</u>	<u>Difference</u>	<u>% Diff.</u>
WATER TREATMENT PLANT COMPLEX - Using Commercial	\$ 200,853.80	\$ 174,766.59	\$ 26,087.21	14.93%
WATER TREATMENT PLANT COMPLEX - Using Large Power	\$ 134,825.69	\$ 170,697.57	\$ (35,871.88)	-21.01%
WASTE WATER TMT.PLANT COMPLEX - Using Commercial	\$ 114,510.00	\$ 99,901.63	\$ 14,608.37	14.62%

RESOLUTION NO. 013-15

A RESOLUTION APPROVING AN EMPLOYMENT CONTRACT WITH MONICA S. IRELAN, CITY MANAGER, AND AUTHORIZING COUNCIL PRESIDENT TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO ENTER INTO SAID EMPLOYMENT CONTRACT; AND DECLARING AN EMERGENCY

WHEREAS, the City of Napoleon Personnel Committee has reviewed and recommended the approval of an employment agreement with the City Manager, Monica S. Irelan; and,

WHEREAS, the Council for the City of Napoleon feels it is in the best interest of the City to enter into said agreement and therefore desires to do so;
Now therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the Napoleon City Council approves of entering into an employment agreement with Monic S. Irelan and does authorize the Napoleon Council President to execute all documents necessary to enter into an Employment Agreement with Monica S. Irelan.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 4. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time so that the contract can be effective so as to protect the interest of both parties to the contract which affects the public peace, health or safety accessible to our citizens; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: _____

Travis B. Sheaffer, Council President

Approved: _____

Ronald A. Behm, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 013-15 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director

**Employment Agreement
Between
The City of Napoleon, Ohio
And
Monica Irelan**

TABLE OF CONTENTS

Introduction

Section 1: Term

Section 2: Duties and Authority

Section 3: Compensation

Section 4: Health, Disability and Life Insurance Benefits

Section 5: Vacation, Sick, and Other Leave

Section 6: Retirement

Section 7: General Business Expenses

Section 8: Termination

Section 9: Severance

Section 10: Resignation

Section 11: Performance Evaluation

Section 12: Hours of Work

Section 13: Outside Activities

Section 14: Moving and Relocation

Section 15: Indemnification

Section 16: Bonding

Section 17: Other Terms and Conditions of Employment

Section 18: Payments

Section 19: Notices

Section 20: General Provisions

|

**Employment Agreement
between
The City of Napoleon, Ohio
and
Monica Irelan**

Introduction

This Agreement, is made and entered into on this ____ day of _____ 2015, by and between the City of Napoleon, Ohio, a municipal corporation, (hereinafter called "Employer") and Monica Irelan, (hereinafter called "Employee"), both of whom agree as follows:

Section 1: Term

A. This agreement shall remain in full force in effect from the effective date until terminated by Employer or Employee as provided in Section 8, 9, and 10 of this agreement.

Section 2: Duties and Authority

Employer agrees to employ Monica S. Irelan as City Manager to perform the functions and duties specified in the City Manager Job Description, Charter, and Ordinances, or Resolutions of the City of Napoleon, and to perform such other legally permissible and proper duties and functions as authorized and directed by Napoleon City Council.

Section 3: Compensation

A. Base Salary: Employer agrees to pay Employee an annual base salary of \$83,231.98 payable in installments in accordance with the Employer's usual payroll schedule.

B. This agreement shall be automatically amended to reflect any salary adjustments that are authorized by Napoleon City Council.

C. Automatic step increases will take place over a 3 year period so long as Employee obtains a good employee evaluation. A "good employee evaluation" is defined as receiving, in total, more "exceeds" and "meets" remarks than "below" remarks using the City of Napoleon's Performance Appraisal. If the parties use any other method of determining performance appraisal, such method must have a mutually agreed upon definition of "good employee evaluation" prior to its use. These steps will occur on the first pay period of each year (usually starting in December of the previous year).

2015- \$83,231.98
2016- \$90,000.00
2017- \$97,000.00

Section 4: Health, Disability and Life Insurance Benefits

A. The Employer agrees to provide for health, hospitalization, surgical, and comprehensive medical insurance benefits for the Employee and her dependents equal to that which is provided to all other non-collective bargaining unit employees of the City of Napoleon

B. The Employer agrees to provide and to make the required premium payments for long-term disability coverage for the Employee equal to that of other non-bargaining employees.

C. Employee is automatically entitled to any other standard benefits available to non-collective bargaining unit employees of the City as may now exist or be made available during the term of this contract.

Section 5: Vacation, Sick, and Other Leave

A. Employee is automatically entitled to any standard leave available to non-bargaining unit employees of the City as may now exist or be made available during the term of this contract.

Section 6: Retirement

A. The Employer agrees to enroll the Employee in the Ohio Public Employee's Retirement System (OPERS) and to make all the appropriate employer contributions on the Employee's behalf.

Section 7: General Business Expenses

A. Upon approval by the Employer, the Employer agrees to pay for professional dues and subscriptions of the Employee necessary for full participation in national, regional, state and local associations and organizations necessary for the Employee's continued professional growth and advancement, and for the good of the Employer.

B. Upon approval by the Employer, the Employer agrees to pay for travel and subsistence expenses of Employee for professional and official travel, meetings, and occasions to adequately continue the professional development of Employee and to pursue necessary official functions for Employer, including but not limited to the ICMA Annual Conference, state league of municipalities, and such other national, regional, state, and local governmental groups and committees in which Employee serves as a member.

C. Upon approval by the Employer, the Employer agrees to pay for tuition, registration fees, and travel and subsistence expenses of Employee for short courses, institutes, and seminars that are necessary for the Employee's professional development and for the good of the Employer.

D. Technology: The Employer shall provide Employee with the use of a laptop computer, software, Internet service, e-mail, and a cell phone/BlackBerry (or similar device) required for the Employee to perform the job and to maintain communication with the City Council and City staff.

Section 8: Termination

For the purpose of this agreement, termination shall occur if:

A. Two-thirds (2/3) affirmative vote of the current members of Council vote to terminate the employee, with or without cause, at a duly authorized public meeting, pursuant to Section 4.04 of the City Charter.

B. The Employer, citizens or state legislature acts to amend any provisions of the Charter of the City of Napoleon or Napoleon Codified Ordinances pertaining to the role, powers, duties, authority, or responsibilities of the Employee's position that substantially changes the form of government.

C. The Employer reduces the base salary, compensation or any other financial benefit of the Employee, unless it is applied in no greater percentage than the average reduction of all department heads.

D. The Employee resigns following a request to resign made by a representative of or representatives of the majority of the City Council.

E. Breach of contract declared by either party with a 30-day cure period for either Employee or Employer. Written notice of a breach of contract shall be provided in accordance with the provisions of Section 19.

Section 9: Severance

Severance shall be paid to the Employee when employment is terminated as defined in Section 8.

If the Employee is terminated, the Employer shall provide a minimum severance payment equal to six months salary (13 pay periods) at the rate of pay at the time of termination. This severance shall be paid in a lump sum unless otherwise agreed to by both the Employer and the Employee.

The Employee shall also be compensated for accrued earned sick leave to a maximum of 975 hours, vacation time, and all paid holidays.

For a period of three months following the date of termination, or until such time as equivalent benefits are available through a new employer, whichever comes first, the Employer shall pay the costs to continue the following benefits:

1. Health insurance for the employee and all dependents as provided in Section 4A;
2. Any other standard benefits available to non-collective bargaining unit employees of the City.

If the Employee is terminated because of a conviction of a felony, then the Employer is not obligated to pay severance under this section.

Section 10: Resignation

In the event that the Employee voluntarily resigns her position with the Employer, the Employee shall provide the Employer with not less than 45 days advance written notice of her resignation, unless the parties agree otherwise.

Section 11: Performance Evaluation

Employer shall annually review the performance of the Employee. The evaluation process, at a minimum, shall include the opportunity for both parties to: (1) prepare a written evaluation, (2) meet and discuss the evaluation, and (3) present a written summary of the evaluation results. The final written evaluation should be completed and delivered to the Employee within 14 days of the final evaluation meeting.

Section 12: Hours of Work

It is expected that the Employee will typically work during normal City Hall office hours. However, it is recognized that the Employee must devote a great deal of time outside those normal office hours on business for the Employer. Accordingly, and to that end, Employee may establish her own work schedule, subject to reasonable direction by Employer. Employee is not eligible for overtime or paid compensatory hours.

Section 13: Outside Activities

The employment provided for by this Agreement shall be the Employee's sole employment. Recognizing that certain outside consulting or teaching opportunities provide indirect benefits to the Employer and the community, the Employee may elect to accept limited teaching, consulting or other business opportunities as long as such arrangements do not interfere with or cause a conflict of interest with Employee's responsibilities pursuant to this Agreement.

Section 14: Relocation Employee agrees to establish residence within the corporate boundaries of the City of Napoleon, within twelve (12) months of this agreement, and thereafter to maintain her residence within the corporate boundaries of the City for the duration of this or any amended or subsequent employment contract.

Section 15: Indemnification

To the extent allowed by law the Employer shall defend, Employee against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of and arising out of the course and scope of Employee's duties as City Manager, or resulting from the exercise of judgment or discretion in connection with the performance of the duties or responsibilities of the City Manager, unless the act or omission involved was willful or wanton conduct. Legal representation, provided by Employer for Employee, shall extend until a final determination of the legal action including any appeals brought by either party. Employer agrees to pay Employee's reasonable litigation expenses, including travel expense, throughout the pendency of any litigation to which the Employee is a party or witness, so long as Employee is still employed with Employer.

Section 16: Bonding

Employer shall bear the full cost of any fidelity or other bonds required of the Employee under any law or ordinance, and professional liability insurance.

Section 17: Other Terms and Conditions of Employment

The Employer, upon agreement with Employee, may provide for such other terms and conditions of employment as it may determine from time to time relating to the performance and duties of the Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the Charter of the City of Napoleon, or applicable law.

SECTION 18: PAYMENTS

Any payments made pursuant to this contract, including any payments under section 3, are subject to annual appropriations and applicable Employer expense policies. The Finance Director is authorized to disburse such payments upon receipt of duly executed expense or petty cash vouchers, receipts, statements or personal affidavits, submitted in accordance with the Employer’s policies relating thereto.

Section 19: Notices

Notice pursuant to this Agreement shall be given by depositing in the custody of the United States Postal Service, postage prepaid, addressed as follows:

EMPLOYER:

City of Napoleon, Council President
PO Box 151
Napoleon, OH 43545

EMPLOYEE:

Monica Irelan
Address on File
Napoleon, OH 43545

Alternatively, notice required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as the date of deposit of such written notice in the course of transmission in the United States Postal Service.

Section 20: General Provisions

A. Integration. This Agreement sets forth and establishes the entire understanding between the Employer and the Employee relating to the employment of the Employee by the Employer. Any prior discussions or representations by or between the parties are merged into and rendered null and void by this Agreement. The parties by mutual written agreement may amend any provision of this agreement during the life of the agreement. Such amendments shall be incorporated and made a part of this agreement.

B. Binding Effect. This Agreement shall be binding on the Employer and the Employee as well as their heirs, assigns, executors, personal representatives and successors in interest.

C. Effective Date. This Agreement shall become effective on _____, 2015.

D. Severability. The invalidity of any portion of this Agreement will not affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid, the remaining provisions shall be deemed to be in full force and effect as if they have been executed by both parties subsequent to the expungement or judicial modification of the invalid provision.

Adopted and approved by the Napoleon City Council on this _____ day of _____ 2015.

Travis Sheaffer, Council President

Monica Irelan

Date: _____, 2015

Date: _____, 2015

CERTIFICATION OF FUNDS

I, Gregory J. Heath, Finance Director of the City of Napoleon, Ohio hereby certify that the money to meet this contract has been lawfully appropriated for the purpose of the contract and is in the treasury of the City of Napoleon, Ohio or is in the process of collection to the credit of the appropriate fund free from prior encumbrance.

Gregory J. Heath, Finance Director

Approved as to form and correctness:

Trevor M. Hayberger, Law Director

RESOLUTION NO. 014-15

A RESOLUTION AUTHORIZING CONTRACTS WITH THE TOWNSHIPS OF NAPOLEON, HARRISON, FREEDOM, AND HENRY COUNTY SOUTH JOINT AMBULANCE DISTRICT FOR FIRE SERVICE AND/OR EMERGENCY MEDICAL SERVICE COMMENCING APRIL 1, 2015; DECLARING AN EMERGENCY

WHEREAS, the Townships of Napoleon, Harrison, and Freedom desires to enter into a contract with the City for Fire and Emergency Medical Rescue Services as authorized in Section 9.60 and Section 505.44 of the Ohio Revised Code; and,

WHEREAS, the Henry County South Joint Ambulance District of Henry County, Ohio, desires to enter into a contract with the City for Emergency Medical Services as authorized in Section 9.60 of the Ohio Revised Code; Now Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the City Manager is authorized to enter a contract with Napoleon Township, Harrison Township, and Freedom Township, all of which are in Henry County, Ohio, for Fire Services and Emergency Medical Services, including billing services related thereto; the terms and conditions having been approved by this Council in the form as currently on file in the office of the City Finance Director. The City Manager is authorized to make non-material changes to the contracts as deemed appropriate by the City Manager and approved as to form and correctness by the City Law Director; further, the contracts shall be effective April 1, 2015.

Section 2. That, the City Manager is authorized to enter into a contract with the Henry County South Joint Ambulance District of Henry County, Ohio, for Emergency Medical Services only, including billing services related thereto; the terms and conditions having been approved by this Council in the form as currently on file in the office of the City Finance Director. The City Manager is authorized to make non-material changes to the contracts as deemed appropriate by the City Manager and as approved as to form and correctness by the City Law Director; further, the contracts shall be effective April 1, 2015.

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 5. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City

and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for emergency services to be rendered in a timely manner, emergency services also utilized by the City inhabitants when needed outside the City's jurisdictional boundaries; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: _____

Travis B. Sheaffer, Council President

Approved: _____

Ronald A. Behm, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 014-15 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director

ORDINANCE NO. 015-15

**AN ORDINANCE AMENDING SECTION 939.02 OF THE
CODIFIED ORDINANCE OF THE CITY OF NAPOLEON TO
UPDATE THE INTERDEPARTMENTAL SERVICE RATE;**

WHEREAS, the Board of Public Affairs and the Electric Committee meet in 2014 and approved an update for the electric rate structure and the Board of Public Affairs voted to recommend changing the Interdepartmental Rate to be the same as normal customers; and

WHEREAS, the Napoleon City Council voted to direct the Law Director to bring legislation making the recommended Interdepartmental rate change; Now Therefore,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON,
OHIO:**

Section 1. That, Section 939.02(f) of the Codified Ordinances of the City of Napoleon, Ohio, shall be amended and enacted as follows:

(f) Interdepartmental Service.

(1) Availability for interdepartmental service. Applicable and available for electrical energy used for City-owned and operated facilities, excluding street lighting.

(2) Rate for interdepartmental service.

~~Distribution Charge~~

~~All kWh: — \$0.015~~

***EACH DEPARTMENT WILL BE PLACE IN THE MOST
APPROPRIATE CATEGORY LISTED ABOVE AND THEN CHARGED
ACCORDINGLY***

(3) Riders. Customers under this schedule shall be subject to the applicable ***POWER SUPPLY COST ADJUSTMENT*** ~~Generation Charge,~~ ***and Transition Cost Rider as specified in the Generation, Demand*** and Transition Cost Riders.

Section 2. That, all other sections of Section 939.02 of the Codified Ordinances of Napoleon, Ohio, are not changed by this legislation.

Section 3. That, Section 939.02 of the Codified Ordinances of Napoleon, Ohio, as existed prior to the enactment of this Ordinance is repealed.

Section 4. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 5. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 6. That, this legislation shall be in full force and effect at the earliest time permitted by law.

Passed: _____
Travis B. Sheaffer, Council President

Approved: _____
Ronald R. Behm, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 015-14 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director

**CHANGING RATES FOR INTERDEPARTMENTAL TO COMMERCIAL AND LARGE POWER
REVIEW OF COST IMPACT TO WATER TREATMENT AND WASTEWATER TREATMENT PLANTS, USING 2014**

WATER TREATMENT PLANT COMPLEX

Summary for 2014 Electric for Water Treatment Plant Complex using Commercial Rate:

<u>Account Name</u>	<u>Service Address</u>	<u>2014 Projected Billing Using Commerical Rate</u>	<u>2014 Actual City Interdepartmental Rate Billed</u>	<u>Dollar Billed Inc(+)/Dec(-) w/New Rate</u>	<u>Percentage Increase / Decrease</u>
Water Treatment Plant	316 Haley Ave	\$ 1,363.79	\$ 988.20	\$ 375.59	38.01%
Water Treatment Plant	527 Welsted St	\$ 97,856.07	\$ 85,979.53	\$ 11,876.54	13.81%
MIEX Building	527 Welsted St	\$ 34,021.99	\$ 31,533.11	\$ 2,488.88	7.89%
Raw Water Intake	585 W Riverview Ave	\$ 62,244.74	\$ 52,196.73	\$ 10,048.01	19.25%
Water Tower Pole	850 Vocke St	\$ 2,425.30	\$ 1,907.57	\$ 517.73	27.14%
Water Tower	850 Vocke St	\$ 810.31	\$ 508.39	\$ 301.92	59.39%
Water Tower Southside	1050 S Perry St	\$ 2,131.60	\$ 1,653.06	\$ 478.54	28.95%
TOTALS FOR WATER TREATMENT PLANT w/Com.		\$ 200,853.80	\$ 174,766.59	\$ 26,087.21	14.93%

Summary for 2014 Electric for Water Treatment Plant Complex Consolidating Meters using Large Power Rate:

<u>Account Name</u>	<u>Service Address</u>	<u>2014 Projected Billing Using Large Power Rate</u>	<u>2014 Actual City Interdepartmental Rate Billed</u>	<u>Dollar Billed Inc(+)/Dec(-) w/New Rate</u>	<u>Percentage Increase / Decrease</u>
Consolidating					
Water Treatment Plant	316 Haley Ave)		\$ 988.20		
Water Treatment Plant	527 Welsted St)		\$ 85,979.53		
MIEX Building	527 Welsted St)		\$ 31,533.11		
Raw Water Intake	585 W Riverview Av.)>	\$ 134,825.69	\$ 52,196.73		
Sub Total For Consolidated Accounts		\$ 134,825.69	\$ 170,697.57	\$ (35,871.88)	-21.01%

Individual Accounts Remain at Commercial Rate -

Water Tower Pole	850 Vocke St	\$ 2,425.30	\$ 1,907.57	\$ 517.73	27.14%
Water Tower	850 Vocke St	\$ 810.31	\$ 508.39	\$ 301.92	59.39%
Water Tower Southside	1050 S Perry St	\$ 2,131.60	\$ 1,653.06	\$ 478.54	28.95%
TOTALS FOR WATER TREATMENT PLANT w/Large Pow.		\$ 140,192.90	\$ 174,766.59	\$ (34,573.69)	-19.78%

WASTE WATER TREATMENT PLANT COMPLEX

Summary for 2014 Electric for Waste Water Treatment Plant Complex using Commercial Rate:

<u>Account Name</u>	<u>Service Address</u>	<u>2014 Projected Billing Using Commerical Rate</u>	<u>2014 Actual City Interdepartmental Rate Billed</u>	<u>Dollar Billed Inc(+)/Dec(-) w/New Rate</u>	<u>Percentage Increase / Decrease</u>
Waste Water Treatment Plant	735 E Washington St	\$ 105,015.04	\$ 92,445.48	\$ 12,569.56	13.60%
Waste Water Sludge	735 E Washington St	\$ 9,494.96	\$ 7,456.15	\$ 2,038.81	27.34%
TOTALS FOR WASTE WATER TREATMENT PLANT w/Com.		\$ 114,510.00	\$ 99,901.63	\$ 14,608.37	14.62%

**NOTE: No comparables are show for Waste Water Treatment Plant for a Large Power Rate.
When computed for comparison the final total was higher than Commercial Rate.**

SUMMARY OF POTENTIAL FINANCIAL IMPACT TO WATER AND WASTE WATER ON INTERDEPARTMENTAL RATE CHANGE:

	<u>New Rate</u>	<u>Old Interdept. Rate</u>	<u>Difference</u>	<u>% Diff.</u>
WATER TREATMENT PLANT COMPLEX - Using Commercial	\$ 200,853.80	\$ 174,766.59	\$ 26,087.21	14.93%
WATER TREATMENT PLANT COMPLEX - Using Large Power	\$ 134,825.69	\$ 170,697.57	\$ (35,871.88)	-21.01%
WASTE WATER TMT.PLANT COMPLEX - Using Commercial	\$ 114,510.00	\$ 99,901.63	\$ 14,608.37	14.62%

ORDINANCE NO. 006-15

**AN ORDINANCE TO APPROVE CURRENT AUGUST 2014
REPLACEMENT PAGES TO THE NAPOLEON CODIFIED
ORDINANCES**

WHEREAS, certain provisions within the Codified Ordinances should be amended to conform with current State law as required by the Ohio Constitution; and

WHEREAS, various ordinances of a general and permanent nature have been passed by Council which should be included in the Codified Ordinances; and

WHEREAS, the City has heretofore entered into a contract with the Walter H. Drane Company to prepare and publish such revision which is before Council; Now Therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the ordinances of the City of Napoleon, Ohio, of a general and permanent nature, as revised, recodified, rearranged and consolidated into component codes, titles, chapters and sections within the August 2014 Replacement Pages to the Codified Ordinances are hereby approved and adopted; such having been certified as correct by the Clerk of Council and the Mayor.

Section 2. That, the following sections and chapters are hereby added, amended or repealed as respectively indicated in order to comply with current State law.

Traffic Code

301.161	Highway Maintenance Vehicle. (Added)
301.162	Highway Traffic Signal. (Added)
303.04	Road Workers, Motor Vehicles and Equipment Excepted. (Amended)
333.031	Approaching a Stationary Public Safety, Emergency or Road Service Vehicle. (Amended)
337.16	Number of Lights; Limitations on Flashing. (Amended)
337.17	Focus and Aim of Headlights. (Amended)

Section 3. That, the complete text of the sections listed above are set forth in full in the current replacement pages to the Codified Ordinances which are hereby attached to this Ordinance as Exhibit "A". Any summary publication of this ordinance shall include a complete listing of these sections. Notice of adoption of each new section by reference to its title shall constitute sufficient publication of new matter contained therein.

Section 4. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon, Ohio.

Section 5. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any

part thereof.

Section 6. That, upon passage, this Ordinance shall take effect at the earliest time permitted by law.

Passed: _____

Travis B. Sheaffer, Council President

Approved: _____

Ronald A. Behm, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Ordinance No. 006-15 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director

ORDINANCE NO. 007-15

**AN ORDINANCE APPROVING THE STREET NAME CHANGE
FROM MARCO DRIVE TO THAT OF ROUNDHOUSE ROAD**

WHEREAS, on the re-plat of Lot # 5 of the MWT Subdivision there was a paper street named Marco Drive; and,

WHEREAS, the Council for the City of Napoleon desired to change the name of said paper street; and,

WHEREAS, the Council for the City of Napoleon sought suggestions for the name change; and,

WHEREAS, at the January 19, 2015 regularly scheduled Council meeting Council heard the following suggested names from area students:

St. John Lutheran was represented by Brady Gerken and Caleb Bockelman who recommended Eagle Avenue;

St. Paul Lutheran was represented by Ben Bostelman and Brock Weimken who recommended Roundhouse Road;

Central School was represented by Brook Baldwin who recommended Allegiance Drive;

St. Augustine was represented by Issaac Herman who recommended Burrito Boulevard; and,

WHEREAS, having reviewed this matter, City Council found that Roundhouse Road was the most appropriate due to the history of the railroad roundhouse having been located near said property; and, **Now Therefore**,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:

Section 1. That, the paper street named “Marco Drive”, as illustrated in the attached Exhibit “A”, which is attached and incorporated herein, be changed to “Roundhouse Road”; and Council finding that the name change will not be detrimental to the general interest, and that it should be made.

Section 2. That, all maps of the City be changed to reflect said name change.

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 5. That, upon passage, this Ordinance shall take effect at the earliest time permitted by law.

Passed: _____

Travis B. Sheaffer, Council President

Approved: _____

Ron A. Behm, Mayor

VOTE ON PASSAGE _____ Yea _____ Nay _____ Abstain

Attest:

Gregory J. Heath, Clerk/Finance Director

I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Ordinance No. _____ was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the _____ day of _____, _____; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.

Gregory J. Heath, Clerk/Finance Director

Exhibit "A"

THE RE-PLAT OF LOT #5 OF THE MWT SUBDIVISION

A PARTITION OF LOT #5 OF THE MWT SUBDIVISION BEING PART OF THE EAST HALF OF SECTION 11, TOWN-5-NORTH, RANGE-6-EAST, NAPOLEON TWP., CITY OF NAPOLEON, HENRY CO., STATE OF OHIO

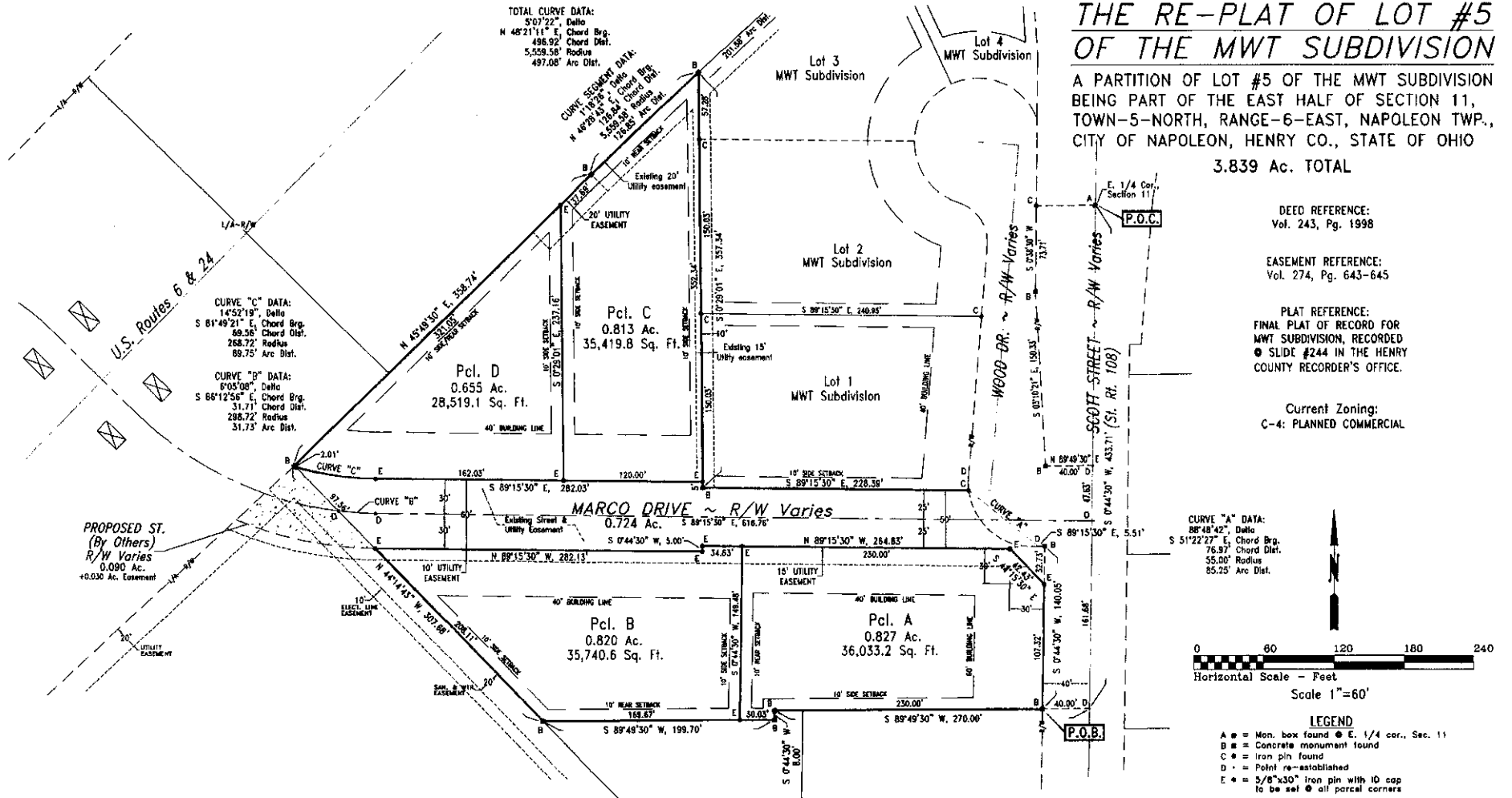
3.839 Ac. TOTAL

DEED REFERENCE:
Vol. 243, Pg. 1998

EASEMENT REFERENCE:
Vol. 274, Pg. 643-645

PLAT REFERENCE:
FINAL PLAT OF RECORD FOR MWT SUBDIVISION, RECORDED SLIDE #244 IN THE HENRY COUNTY RECORDER'S OFFICE.

Current Zoning:
C-4: PLANNED COMMERCIAL



CITY ENGINEER'S CERTIFICATE

Under authority provided Chapter 711 of the Ohio Revised Code, I hereby approve this plat.

Dated _____, 2014
City Engineer, Napoleon, Ohio

COUNTY AUDITOR'S CERTIFICATE

I, the Henry County Auditor, do hereby certify that there are no unpaid taxes on the real estate described herein and certify the same for transfer.

Transferred _____, 2014.
Henry County Auditor

COUNTY RECORDER'S CERTIFICATE

Filed for record _____, 2014 at _____, M.
Recorded on _____, 2014 in Plat Cabinet _____, Slide _____
Fee \$ _____
Henry County Recorder

PLANNING COMMISSION CERTIFICATE

Under authority provided by Chapter 711 of the Ohio Revised Code and Chapter 1105 of the City of Napoleon Code of Ordinances, this plat is hereby approved by the Planning Commission of the City of Napoleon, Ohio.

Dated _____, 2014
Chairman _____
Clerk of Council _____

CITY COUNCIL CERTIFICATE

Under authority provided by Chapter 711 of the Ohio Revised Code and Chapter 1105 of the City of Napoleon Code of Ordinances, this plat is hereby approved by the City Council of the City of Napoleon, Ohio

Dated _____, 2014
Mayor _____
Clerk of Council _____

OWNERS APPROVAL

The undersigned, First Federal Bank of the Midwest, owner of the real estate described herein by deed recorded in Vol. _____ Pg. _____, Official Record, Henry County Recorder's Office, does hereby consent to the adoption of this subdivision map and dedicate, to the public, the street and easements as shown herein.

WITNESS OUR HAND AND SEAL THIS _____ day of _____, 2014
President _____ Witness _____
Secretary _____ Witness _____

STATE OF OHIO, HENRY COUNTY, SS:
Before me the undersigned Notary Public in and for the county and state personally appeared First Federal Bank of the Midwest, by _____, its President, and _____, its Secretary, owner of the real estate described herein, who did acknowledge the execution of the foregoing instrument as their voluntary act and deed, for the purposes herein expressed.
Witness my hand and notarial seal this _____ day of _____, 2014
Notary Public

SURVEYOR'S CERTIFICATE

I hereby certify that this plat represents a survey made by me, that the specified monumentation shown hereon actually exists or will be placed within one (1) year of final plat acceptance, and that its location is correctly shown.

Dated _____, 2014
Paul J. Westhoven, P.S., #5602
Survey Number: 3366d-H-CN-01-15-14

NOTES:
The bearings shown hereon are taken from a previous survey plat, are intended to indicate angular measurement only, and are not referenced to true or magnetic north.



310 Glenwood Ave
Box 151
Napoleon Ohio
43545
419-599-2810
Fax 419-599-7969
www.napoleonohio.com

Napoleon City Police Department

02/12/2015

Napoleon City Council
255 W Riverview Ave.
Napoleon, Ohio 43545

Chief Robert L Weitzel
Napoleon Police Department
PO Box 151
Napoleon, Ohio 43545

RE: Vehicle Purchases 2015

Council,

I am prepared to proceed with the purchase of two vehicles for the Police Department fleet. Budgeted was one patrol vehicle and one detective vehicle. I am recommending the following purchases.

1) 2015 or newer Jeep Patriot – Detective Vehicle

The Jeep has advantage over standard sedan for a detective vehicle in that the Jeep has more room in the rear for equipment. The seats also go down in the back for transport of larger pieces of evident to and from scenes and the lab. It's listed as a compact SUV but it presents as a sedan. It has "All Wheel Drive" so it would perform better in the weather. Base for the Jeep is \$19453.00. Base for a Ford Fusion, that is the other option on state contract, is \$17484.00. The Jeep is still within the \$21000.00 budgeted amount and the up-fit on the detective vehicle in minimal. A radio installation and a siren plus a dash light similar to my dash light that can be concealed. Keeping the car more covert. The total for vehicle and up-fit will remain within the budgeted amount. I estimate the final total cost at about \$20350.00. \$21000.00 was the budget. The vehicle is on state contract.

2) 2015 or newer Ford Police Interceptor Sedan – Marked Patrol Car

I made an inquiry with the patrol staff and asked if they would rather have a Ford SUV or a Ford Police Sedan. Since I can order both with the All-Wheel-Drive that has such advantage in the SUV I was satisfied both options were viable. A great majority preferred a car to an SUV in this case and since I have two trucks in the fleet now I am satisfied the truck mission is still fulfilled. I, therefore, am recommending a Ford Police Sedan for the patrol vehicle. Base price is \$22977.00 delivered, which is \$2200.00 less than the SUV. Up-fit of the new patrol vehicle will be about \$6585.00 but the exact number was not available at this time. The vehicle will be purchased under state contract through Statewide Ford in Van Wert and Statewide Emergency services will handle the up-fit. They have do so for a number of past purchases. We will transfer as much equipment as possible to keep cost down. This would include the radios, siren head, overhead lights, radar, and the gun mounts. Price total will be about \$29562.00. Budgeted amount is \$31000.00

Purchase of two vehicles was approved in the purchasing resolution passed 12/15/2014, Resolution # 077-14. I request council approve two vehicles being purchased under state contract from (1) Key Chrysler Jeep & Dodge Inc. Xenia Ohio and (2) Statewide Ford of Van Wert Ohio.



City of Napoleon, Ohio

Department of Public Works

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Chad E. Lulfs, P.E., P.S., Director of Public Works

Telephone: (419) 592-4010 Fax: (419) 599-8393

www.napoleonohio.com

Memorandum

To: Monica Irelan, City Manager
From: Chad E. Lulfs, P.E., P.S., Director of Public Works
cc: Mayor & City Council
Greg Heath, Finance Director
Jeff Rathge, Operations Superintendent
Date: February 16, 2015
Subject: Purchase of New Roller

Included in the 2015 Final Budget is the purchase of a new roller. I request approval of the purchase of one new Caterpillar Paving & Compaction Roller, Model CB24B with all standard equipment, from the State of Ohio Term Schedule Contract, Number 800055. The purchase price is \$36,891.00. The available budget amount for this unit is \$42,000.00.

Because the trade-in offer for the current Case 252 Roller was only \$1,000.00, we will auction it on govdeals.com. If you have any questions or require additional information, please contact Jeff Rathge, Operations Superintendent.

CEL



CITY OF NAPOLEON, OHIO

255 West Riverview Avenue • PO 151 • Napoleon, Ohio 43545-0151
 Gregory J. Heath, Director of Finance/Clerk of Council
 phone (419) 599-1235 fax (419)-599-8393
 Web Page: www.napoleonohio.com
 E-mail: gheath@napoleonohio.com

DATE: February 11, 2015
 TO: Members of City Council
 Ronald A. Behm, Mayor
 Monica S. Irelan, City Manager
 Trevor Hayberger, Law Director
 FROM: Gregory J. Heath, Finance Director/Clerk of Council
 SUBJECT: 2015 Reserve Funding – Annual Review Procedure

In 2014, City Council established an Annual Review Procedure to identify *excess funds* in both the **100 General Fund** and the **400 CIP Fund** to be moved to the **101 General Fund Reserve Balance Fund** and the **401 CIP Funding Reserve Fund** respectively. Utilizing this procedure, the following lists the Steps and Process to identify *excess funds*:

STEP 1 -

Identify a ***Minimum Fund Balance Target*** for each fund. Historically, the City has tried to end each operational year (as of 12/31/20xx) with a certain ***Minimum Fund Balance Target***.

<u>Fund</u>	<u>Balance Target</u>
100 General Fund	\$1,000,000
400 CIP Fund	\$ 200,000

The attached spreadsheet lists a 5 Year History of Year Ending Balances for each fund, from 2010 through 2014. (See Attached Spreadsheet - ***5 YEAR FUND BALANCE HISTORY***)

<u>Fund</u>	<u>High\$</u>	<u>Year</u>	<u>Low\$</u>	<u>Year</u>	<u>Projected Bal. 12/31/2015</u>
100 General Fund	\$1,160,215	2010	\$1,035,384	2014	\$291,614
400 CIP Fund	\$ 734,791	2014	\$ 318,824	2012	\$131,611

STEP 2 -

To allow for budgetary variance's the procedure adds Ten (10%) to the ***Minimum Fund Balance*** for a total ***Net Minimum Fund Balance*** to be retained in the fund as of 12/31/20xx -

<u>Fund</u>	<u>Balance Target</u>	<u>\$ Variance</u>	<u>Net Min.Fd.Bal.</u>
100 General Fund	\$1,000,000 (+10%)	\$100,000	\$1,100,000
400 CIP Fund	\$ 200,000 (+10%)	\$ 20,000	\$ 220,000

STEP 3 -

Computation to determine *excess funds* exceeding the targeted ***Net Minimum Fund Balance***:

After January 1st of each Year, and upon rolling of prior year accounts, the ***Actual Unencumbered (Unobligated) Fund Balance*** of each identified Fund, is reduced by the amount required for the ***Current Budget***, and less the established ***Net Minimum Fund Balance***. The ***Net Difference*** greater than (>) the total ***Net Minimum Fund Balance*** would be available to move to the established Reserve Fund -

(Reserve Funding Procedure – Continued Next Page)

(Reserve Funding Procedure – Continued)

<u>Fund</u>	<u>Balance as of 12/31/2014</u>	<u>Need in 2015 From 2014 C/O</u>	<u>Net Minimum Fund Balance</u>		<u>Net Computational Difference</u>
100 General Fund	\$1,035,384	-\$743,770	-\$1,100,000	=	-\$808,386
400 CIP Fund	\$ 734,791	-\$603,180	-\$ 220,000	=	-\$ 88,389

STEP 4 -

Action to be taken by Fund based on *excess funds*:

<u>Fund</u>	<u>Action to be Taken</u>
100 General Fund	Net Difference is LESS THAN(<) <u>Net Minimum Fund Balance</u> , no transfer made.
400 CIP Fund	Net Difference is LESS THAN(<) <u>Net Minimum Fund Balance</u> , no transfer made.

Please let me know if you have any questions regarding the above computation and procedure.

Attachments

2015 FUND SUMMARY

FUND SUMMARY BY YEAR

2015 BUDGET

5 YEAR FUND BALANCE HISTORY - 100 GENERAL & 400 CIP FUNDS - REVENUES TO EXPENDITURES w/BALANCES - 2015

			<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>
			ACTUAL &	ACTUAL &	(A + B)	ACTUAL &	ACTUAL &	OUT-	(D+ E+F)	(C - G)	JNENC.CASH	(I + or - H)
<u>FUND</u>			BUDGETED	BUDGETED	TOTAL	BUDGETED	BUDGETED	STANDING	TOTAL		BALANCE	CASH BAL.
<u>YEAR</u>	<u>NO.</u>	<u>FUND DESCRIPTION</u>	<u>REVENUES</u>	<u>TRNS.-IN</u>	<u>RECEIPTS</u>	<u>EXPENSES</u>	<u>TRNS.-OUT</u>	<u>ENC (PO's)</u>	<u>EXPENSES</u>	<u>REV.><EXP.</u>	<u>1/1/20xx</u>	<u>12/31/20xx</u>
		<u>ACTUAL HISTORY:</u>						Enc-PO's				
2010	100	General Fund	3,886,646	1,733,930	5,620,576	5,457,439	167,200	64,460	5,689,099	-68,523	1,228,738	1,160,215
2011	100	General Fund	3,860,857	1,738,092	5,598,949	5,464,109	240,780	61,004	5,765,893	-166,944	1,224,675	1,057,731
2012	100	General Fund	3,686,562	2,199,695	5,886,257	5,617,725	238,300	87,341	5,943,366	-57,109	1,118,735	1,061,626
2013	100	General Fund	3,540,259	2,213,725	5,753,984	5,499,643	266,760	76,503	5,842,906	-88,922	1,148,967	1,060,045
2014	100	General Fund	3,294,740	2,375,282	5,670,022	5,506,890	227,650	36,647	5,771,187	-101,165	1,136,549	1,035,384
		<u>BUDGETED:</u>										
2015	100	General Fund	3,483,630	2,164,430	5,648,060	6,142,530	249,300	0	6,391,830	-743,770	1,035,384	291,614
		<u>ACTUAL HISTORY:</u>						Enc-PO's				
2010	400	Capital Improvement Fund	19,051	1,024,561	1,043,612	894,698	421,780	72,780	1,389,258	-345,646	794,948	449,302
2011	400	Capital Improvement Fund	30,110	1,093,681	1,123,791	645,099	294,465	148,157	1,087,721	36,070	522,082	558,152
2012	400	Capital Improvement Fund	19,137	1,104,305	1,123,442	1,101,291	268,550	141,087	1,510,928	-387,486	706,310	318,824
2013	400	Capital Improvement Fund	3,250	1,113,192	1,116,442	482,645	150,340	417,202	1,050,187	66,255	459,911	526,166
2014	400	Capital Improvement Fund	160,829	1,212,420	1,373,249	1,172,617	300,450	108,758	1,581,825	-208,576	943,367	734,791
		<u>BUDGETED:</u>										
2015	400	Capital Improvement Fund	1,292,900	1,195,970	2,488,870	2,964,480	127,570	0	3,092,050	-603,180	734,791	131,611

City of Napoleon, Ohio
PERSONNEL COMMITTEE

LOCATION: City Hall Offices, 255 West Riverview Avenue, Napoleon, Ohio

Meeting Agenda
Monday, February 16, 2015 at 6:00pm

- I. Approval of Minutes *(In the absence of any objections or corrections, the Minutes shall stand approved)*
- II. Executive Session: Review Performance Appraisal: City Manager
- III. Any other matters currently assigned to the Committee
- IV. Adjournment

Gregory J. Heath, Finance Director/Clerk of Council

City of Napoleon, Ohio
PERSONNEL COMMITTEE

Meeting Minutes

Monday, January 26, 2015 at 6:30pm

PRESENT
Personnel Committee
City Staff
Acting Recorder
Others
Absent

Jason Maassel, Mayor Ronald Behm
Trevor Hayberger, Law Director
Trevor Hayberger
John Helberg
Travis Sheaffer – Chair, attended via telephone

Call To Order

Chairperson Sheaffer called the meeting to order at 6:31pm.

Approval of Minutes

The minutes of the March 22, 2014 meeting stand approved with no objections or corrections.

Review Of Personnel Matters

Motion To Go Into Executive Session

Motion: Maassel Second: Behm
To go into Executive Session to discuss compensation of personnel

Passed
Yea- 2
Nay- 0

Roll call vote on above motion:
Yea- Maassel, Behm
Nay-

Into Executive Session

The Committee went into Executive Session at 6:33pm.

Motion To Come Out Of Executive Session

Motion: Maassel Second: Behm
To come out of Executive Session

Passed
Yea- 2
Nay- 0

Roll call vote on above motion:
Yea- Maassel, Behm
Nay-

Out of Executive Session

The Committee came out of Executive Session at 7:51pm. Sheaffer reported that the Executive Session was held to discuss the compensation of personnel and no action was taken.

Motion To Adjourn

Motion: Maassel Second: Behm
To adjourn at 7:52pm

Passed
Yea- 2
Nay- 0

Roll call vote on above motion:
Yea- Maassel, Behm
Nay-

Date Approved

Travis Sheaffer, Chair

City of Napoleon, Ohio

TREE COMMISSION

LOCATION: City Hall Offices, 255 West Riverview Avenue, Napoleon, Ohio

Meeting Agenda

Monday, February 16, 2015 at 6:00 PM

- I. Election of Officers
- II. Approval of Minutes (In the absence of any objections or corrections, the minutes shall stand approved.)
- III. Tree Call Report
- IV. 2014 Fall Programs
- V. Spring Tree Programs
- VI. Arbor Day Observation
- VII. Tree Commission Webpage
- VIII. Any other matters to come before the Commission
- IX. Adjournment

Gregory J. Heath, Finance Director/Clerk of Council

City of Napoleon, Ohio
TREE COMMISSION

Meeting Minutes
Monday, October 20, 2014 at 6:00 pm

PRESENT

Commission

City Staff

Recorder

Others

ABSENT

Members

Call To Order

Approval Of Minutes

Tree Call Report

David Volkman - Chair, Kirk Etzler, Anella Huff, Becky Rohre, Bill Rohrs, Jeffrey Marihugh (arrived at 6:04 pm)

Marty Crossland, Staff Engineer

Tammy Fein

Chairperson Volkman called the meeting to order at 6:01 pm.

The minutes from September 15 stand approved with no corrections or objections.

Crossland distributed a Tree Tracker Report regarding tree calls; see attached.

Crossland explained the calls received, including:

755 West Clinton Street – the resident had done some extensive foundation and sewer work to the residence and Crossland believes roots were severed from the Silver Maple trees with visible loss of bark and dead limbs; Crossland will observe these trees;

212 East Clinton Street is the parking lot to the Catholic Church - a small tree in the Shelby Street right of way needs to be removed with a potential replant next year;

413 East Main Street - has a Norway Maple that died; this will be placed on the Spring removal list with ample room for a large replant;

232 East Washington Street - had two (2) transplants that did not survive and were removed; Crossland suggested replanting next year if the funds are available;

Forest Hill Cemetery - has an Elm tree on the second driveway that should be removed as it is splitting; Tracy Ekstrand, Cemetery Sexton, believes the tree was hit by lightning. Crossland reported there is also a small tree that did not survive and would like to replant a Hackberry in its place; Marihugh suggested replanting another Beech Tree instead of a Hackberry as suggested by Crossland, to keep uniformity;

Glenwood Cemetery - has a small tree that did not survive; Ekstrand would like this replaced; and there will be stumps at both cemeteries that he would like to have ground out in the Spring;

914 Haley Avenue and High Street – have Pagoda trees that did not survive; Crossland would like these replaced in the Spring. Crossland stated that Pagoda trees are supposed to be fairly hardy, however there may be a soil issue causing them not to thrive; the Celebration Maples on the other side of the street are growing well and these may be planted in replacement of the Pagodas;

1144 Highland Avenue - has Oak trees that are dying; this is the second attempt in

four (4) years to try to plant trees here; Crossland suggested no replacements be made as there is a gas line that limits the space where planting can take place;

522 Monroe Street (on the corner of Front Street) - there is a Weeping Willow that will be removed if not maintained by the property owner; also homeowner has requested a Silver Maple be removed very close to his driveway;

928 North Perry Street - has a small tree that died and the resident cut the tree off at the ground; Crossland suggested a Redmond Linden be planted as a replacement;

East Riverdowns Parks - had Juniper bushes removed and the stumps may need to be removed if the Parks Department crew cannot do it;

West Main Street parking lot - has two (2) curved median islands that have two (2) Sugar Maples that are dying; Stephanie Miller suggested taking out all four (4) trees and planting only one (1) in the center, a medium to large sized Honeylocust tree. Crossland stated there is an electric line above this area, so the trees should be scaled back;

Wayne Park - has a stump to be removed;

717 Welsted Street - has a Silver Maple that is in poor condition and may need to be removed;

609 East Washington Street - has a six inch (6") crabapple that is half dead and could fall;

1220 Ohio Street – the tree closest to the corner is dead and the resident would like the tree directly to the North to also be trimmed;

703 Welsted Street - has a Pear tree that split over the weekend; if it were to fall it would fall across an alley; Crossland would like to add this to the Spring removal list;

110 Northcrest Circle - resident had five (5) trees removed during the summer construction and the resident would like replanting done soon. Crossland reminded the Commission that residents are required to put in a sidewalk; Crossland is researching what can be planted in the area between the sidewalk and the property;

506 Haley Street - had a tree fall last summer that damaged another tree on Welsted Street, and the tree should be removed. Crossland added that there is also a tree on Haley Avenue that has been shaved by the Electric Department so much that the weight of the tree is leaning toward the residence; Crossland suggests this tree be removed;

310 West Main Street (across from Central School) - has a stump to be removed in the Spring;

504 Monroe Street – has a tree that dropped limbs and damaged a gutter; Crossland suggested this be removed; the resident would like a replant to replace the removed tree;

1143 Willard Street (on LaGrange) - has been trimmed but keeps growing back next to a guywire anchor; Crossland does not believe the stump can be ground out without issue, and it causes line of sight issues;

831 Monroe Street - has a Norway Maple that is dying and should be removed;

848 Oakwood Avenue - has trees that are covered with poison ivy vines and should be removed; the Electric Department removed a massive limb from this tree to put up a streetlight; and

704 West Clinton Street (corner of Norton) – has a tree that had a limb that randomly fall; City crews cleaned up and noticed the limb and trunk were hollow; Crossland suggested the tree be removed. Crossland stated that this area of town is where the removal contracts should be focused in the future.

Fall Tree Programs

Crossland reported that the contract to fill in stump grinding holes has been completed; forty (40) holes can be filled with the leftover being more recent and need time to settle. Marihugh expressed concern regarding slip and fall hazards that could be created; Crossland replied that this is not a concern, and now the project is caught up for the year.

Crossland reported that removals are being completed; the grinder needed repair work as there was concrete embedded in one of the tree trunks; this repair will not be funded by the Tree Commission as this is merely a hazard of the job. The River Park boat ramp area had an Elm removed for approximately \$700, which eliminated the liability near the play area; this raises the total cost of the Fall Removal contract to \$7,970.

Crossland spoke with North Branch Nursery; the contract is still valid until November and they will wait until the trees are more dormant. Crossland reported that there was a price discrepancy of approximately five dollars (\$5.00) which was found to be a typo.

Crossland reported that a resident called in from Front Street stating that she does not want a replacement tree planted; the planting total cost will now be approximately \$6,000. Marihugh suggested finding a new place for the tree; Crossland replied that this is a lilac tree and should not be placed in any random spot.

Crossland reported the trimming contract was awarded to Tawa Tree Service for \$225 per hour, and the trimmers are certified arborists; \$18,000 is eighty (80) hours of trimming along Strong Street, Welsted Street, Main Street, and Clinton Street. Etzler asked if there is a priority list that can be communicated to the trimmers; Crossland stated that he will be contacting them to relate the priority areas, adding that the completion of the Fall programs will leave approximately three hundred dollars (\$300.00) in the budget.

Scott Street Planting

Crossland measured the as-built maps and researched the street signage along Scott Street to ensure the placement and count of tree replanting, with a total of thirty seven (37) trees being replanted; a letter will be sent to property owners giving them the option to have a tree replanted or not. Crossland stated that these replantings will require a flagger crew.

Spring Tree Programs

Crossland distributed the Spring Tree Programs list; see attached.

Crossland asked the Commission to research any other issues that should be added or deleted from this Spring Tree Planting list. Volkman asked if a list of tree options will be created for the Scott Street replanting; Crossland replied that the letter will give the property owners some options. Crossland stated that the Commission may be compensated for the cost of replanting trees on Scott Street in next year's budget; adding that bids will be due by early March for the Spring contracts.

Memorandum

To: Parks & Recreation Committee, Council, Mayor, City Manager,
City Law Director, City Finance Director, Department Supervisors,
Media

From: Gregory J. Heath, Finance Director/Clerk of Council

Date: 2/12/2015

Re: Parks & Recreation Committee Meeting Cancellation

The regular Parks & Recreation Committee meeting scheduled for Monday, February 16 at 6:15pm has been CANCELED due to lack of agenda items.

TMACOG Tech: Ohio Sunshine Law Certification Training, FREE

From: "Jennifer Allen" <allen@tmacog.org>

01/26/15 10:13 AM

To: cemetery@fostoriaohio.gov, cityengineer@fostoriaohio.gov, cityincometax@fostoriaohio.gov, dclark581@aol.com, do377@aol.com, firechief@fostoriaohio.gov, Floresward2@gmail.com, fostoriaward3@gmail.com, mayorkeckler@yahoo.com, policechief@fostoriaohio.gov, sewer@fostoriaohio.gov, ssd@fostoriaohio.gov, street@fostoriaohio.gov, thoover@hooverlawofficefostoria.com, tlake10244@aol.com, water@fostoriaohio.gov, waterdist@fostoriaohio.gov, zoning@fostoriaohio.gov, bguhn@fremontohio.org, bward@fremontohio.org, dallasleake34@fremontohio.org, dcook@fremontohio.org, firechief@fremontohio.org, firechief@fremontohio.org, jellis@fremontohio.org, jkreilick@woh.rr.com, jmelle@fremontohio.org, joemichles@gmail.com, jschroeder@fremontohio.org, jslamson@fremontohio.org, jsmith@fremontohio.org, kstout@fremontohio.org, msalisbury@fremontohio.org, pgrahl@fremontohio.org, rgegorski@fremontohio.org, rosnangie@aol.com, selamale@fremontohio.org, smartin@fremontohio.org, tfredericksen@fremontohio.org, tombknisely@gmail.com, treasurer@fremontohio.org, thatcher@fremontohio.org, twiersma@fremontohio.org, barlos-jenny@maumee.org, brebberman-howard@maumee.org, buehrer-brent@maumee.org, camp-joe@maumee.org, cartledge-debra@maumee.org, firechief@maumee.org, good-helen@maumee.org, hazard-dan@maumee.org, heckman-jim@maumee.org, hr@maumee.org, jbforbama@gmail.com, jezak-john@maumee.org, mayor@maumee.org, pauken-tim@maumee.org, policechief@maumee.org, rathburn-amber@maumee.org, riseborough-doug@maumee.org, rubini-julie@maumee.org, tax@maumee.org, tischler-beth@maumee.org, vandusen-troy@maumee.org, wagener-tom@maumee.org, wholf-bruce@maumee.org, clulfs@napoleonohio.com, cridley@napoleonohio.com, gheath@napoleonohio.com, hwilson@napoleonohio.com, jhelberg@napoleonohio.com, jmaassel@napoleonohio.com, jmarihugh@napoleonohio.com, mbilow@napoleonohio.com, mmccoy@napoleonohio.com, pmccolley@napoleonohio.com, rbehm@napoleonohio.com, rdietrich@napoleonohio.com, rdietrich@napoleonohio.com, rweitzel@napoleonohio.com, shoover@napoleonohio.com, tcotter@napoleonohio.com, tdruhot@napoleonohio.com, thayberger@napoleonohio.com, tsheaffer@napoleonohio.com, tzimmerman@napoleonohio.com, admin@ci.northwood.oh.us, finance@ci.northwood.oh.us, info@ci.northwood.oh.us, jwhit172@hotmail.com, LSchroeder@northwoodcourt.com, mayor@ci.northwood.oh.us, streets@ci.northwood.oh.us, tcairl@northwoodpolice.com, zoning2@ci.northwood.oh.us, abeard@oregonohio.org, bmartin@oregonohio.org, dnelson@oregonohio.org, dwagner@oregonohio.org, dwalenzak@oregonohio.org



Ohio Sunshine Law Certification Training

Friday, April 17, 2015 from 9 a.m. to Noon (short program at 8:55 a.m.)

Owens Community College Audio/Visual Classroom Center

30335 Oregon Road, Perrysburg

All elected officials are required to attend three hours of training on Ohio's public records and open meetings laws during each elected term. This training is offered through TMACOG Tech free of charge and close to home for TMACOG members and others. The Ohio Attorney General's office conducts the training.

Elected officials are required to complete a training session on Ohio's open records and meetings laws every elected term. The requirement states that a proxy may be sent but TMACOG joins the Ohio Attorney General's office in encouraging elected officials to attend in person.

This seminar includes information on maintaining public records, advertising open meetings, and responding to request for records. Attendees will take home reference materials. There is no charge to attend. **Seating is limited and registration is on a first come, first serve basis.** Register [here](#).

Jennifer Allen
Executive Secretary
TMACOG
PH 419-241-9155 ext. 107
FAX 419-241-9116
www.tmacog.org

TMACOG
A forum for regional cooperation since 1968





Update

A weekly newsletter presented by AMP President/CEO Marc Gerken

February 6, 2015

January 2015: Despite cold weather, prices match 10-year low for January

By Mike Migliore – assistant vice president of power supply planning & transmission

Although average temperatures throughout the PJM region turned out colder than normal, prices and congestion remained low. With the 2014 Polar Vortex still fresh in everyone’s mind, generators and market participants were much more prepared for cold weather this year. PJM saw high availability from generation in the region and did not see the extreme low temperatures throughout the RTO like those that occurred in January 2014. Congestion costs for December and January have come in below the cost of purchasing financial transmission rights for those months.

AVERAGE DAILY RATE COMPARISONS

	January 2015 \$/MWh	December 2014 \$/MWh	January 2014 \$/MWh
A/D Hub 7x24 Price	\$32.82	\$32.32	\$85.12
PJM West 7x24 Price	\$38.62	\$33.31	\$132.05
A/D to AMP-ATSI Congestion/Losses	\$1.17	\$1.22	\$7.85
A/D to Blue Ridge Congestion/Losses	\$2.98	\$1.52	\$27.23
A/D to PJM West Congestion/Losses	\$5.80	\$0.99	\$46.92
PJM West to PP&L Congestion/Losses	\$1.36	-\$3.39	\$35.35
IND Hub to A/D Hub Congestion/Losses	\$2.06	\$1.11	\$21.27

Belleville starts year off right

By Phil Meier – vice president of hydroelectric development & operations

After generating 304,007 megawatt hours (MWh) for 2014, the Belleville plant continues at maximum production into 2015. For January, the plant produced 31,480 MWh for a 100.74 percent capacity factor, which was only the second month since its commissioning that it has ever generated over 31,000 MWh. This was despite losing 478 MWh for a failed DC converter associated with generator auxiliaries. Staff was able to minimize that outage by finding a spare converter used for testing from the AMP Fremont Energy Center.

AMP is purchasing a replacement converter, which should arrive in the next two months. We are also purchasing an additional spare to have at the Belleville Plant.

Additionally, we have had some ice, but it has not affected operations. We worked with AEGIS to complete the machinery and property insurance risk assessment. There were no new additional recommendations noted and positive comments were received.

Prices continue to decline

By Craig Kleinhenz – manager of power supply planning

Even with the cold weather experienced last week, natural gas storage levels still came in greater than industry expectations. This is due to continued robust production and mild demand. After yesterday’s storage report, the stock of fuel is now 24 percent above last year and only 1 percent below the five-year average (last week’s numbers were 14 percent and 3 percent, respectively).

The March natural gas prices ended the day at \$2.60/MMBtu, which is \$0.12/MMBtu below the price from a week ago. This put natural gas prices at their lowest levels since June 2012. 2016 on-peak power prices at AD Hub were down 49 cents to \$40.46/MWh. All of this bearish news is continuing to put downward pressure on both long-term and short-term power prices.

Call for AMP member community technical data

By Greg Grant – director of publications

It’s once again time to update community technical data that will appear in the AMP Member Directory and 2014 annual reports. The data is also used for processing AMP Service Fee A and OMEA annual dues, so it is important that it be accurate.

Because the member directory is online, AMP updates community information as it is submitted to us throughout the year. As a result, we will be requesting only 2014 technical information, but welcome any other updates needed. Principal contacts should watch for an email and attached Word document next week requesting the data.

If you have any questions, please contact me at ggrant@amppartners.org or 614.540.1067. Thank you in advance for your assistance.

Take advantage of Solar Electric Power Association membership benefits

By Alice Wolfe – assistant vice president of power supply planning & alternative generation

AMP is an enterprise member of the Solar Electric Power Association (SEPA), which enables all AMP members to have direct access to SEPA's tools. SEPA is a non-profit organization that provides information on solar technologies, policies and programs. Its mission is to support utility integration of solar to the benefit of the utility, its customers and the public good.

SEPA has an extensive online library, offers monthly webinars, hosts conferences, and enables direct networking with peers in utilities and the solar industry. Past webinars have included "Successful Customer Engagement: the Utility as a Solar Advisor to Customers" and "Owning and Leveraging Advanced Inverters." SEPA has bulletins on community solar and net metering, including case studies. Online resources (including webinars) are included with the membership and AMP members can access them at no charge.

To gain access to SEPA's website, please contact Keila Marlowe at kmarlowe@amppartners.org or 614.540.6909. If you have questions about SEPA or its resources, please contact me at awolfe@amppartners.org or 614.540.6389.

Deadline approaches for 2015 NHA scholarship

The deadline to apply for the National Hydropower Association (NHA) 2015 Past Presidents' Legacy Scholarship is Feb. 16.

The \$2,500 scholarship goes to students who demonstrate the academic skills and commitment to help create the next generation of the hydropower industry. The scholarship will be given to current college students who will be juniors or seniors beginning fall 2015, or graduate students with a minimum cumulative 3.0 grade point average on a 4.0 scale (or equivalent), who are enrolled in a full-time undergraduate or graduate course of study at an accredited four-year college or university. Students with an equivalent GPA at an accredited vocational technical school or program are also eligible. Applicants must be pursuing a program of study that is related to the hydropower industry: engineering, sciences (biology, fisheries and hydrology), communications, or environmental studies.

All applicants must be U.S. citizens or legal residents. The NHA created the Past Presidents' Legacy Scholarship in 2008 to encourage students to consider becoming part of the U.S. hydropower industry. The 2015 scholarship(s) will be presented in April at the NHA Annual Conference in Washington, D.C. Click [here](#) for more information or to apply.



On Peak (16 hour) prices into AEP/Dayton Hub

Week ending Feb. 6

MON	TUE	WED	THU	FRI
\$25.12	\$33.88	\$29.29	\$41.37	\$31.57

Week ending Jan. 30

MON	TUE	WED	THU	FRI
\$35.47	\$37.76	\$33.63	\$39.86	\$35.88

AEP/Dayton 2016 5x16 price as of Feb. 6 — \$40.46

AEP/Dayton 2016 5x16 price as of Jan. 30 — \$40.95

AFEC weekly update

By Craig Kleinhenz

AFEC has now seen 32 days of continuous round-the-clock generation dating back to Jan. 5. This week the plant generated at base maximum levels during almost all on-peak hours. The lone exception was last Saturday, when the plant operated in a 1x1 configuration due to a brief maintenance issue. On the other six days the plant spent about 12 hours at base minimum levels, only during the overnight hours.

Duct burners were used six hours this week, on Tuesday and Wednesday during the evening peaks. The plant ended the week with a 74 percent load factor (based on 675 MW).

AMP mails scholarship essay packets to nominated students

By Karen Ritchey – manager of communication programs

For 2015, 49 senior high school students were nominated by member communities for AMP scholarships: 21 for the Richard H. Gorsuch Scholarships and 28 for the Lyle B. Wright Scholarships. Essay packets were mailed to scholarship nominees earlier this week. Nominees have been asked to write an essay of no more than 500 words on a public power topic. Essays are due back to me on or before March 6. The students with the top essay scores will move forward and become finalists.

Scholarship finalists will be invited to visit their local municipal electric utility to tour the facility and take a test on public power. Winners will be chosen based on their test score, personal achievements and scholastic records. Up to four Gorsuch and four Wright scholarship recipients will be determined in May. Each recipient will be awarded a one-time \$2,000 scholarship. Since the program began in 1988, AMP has awarded \$256,000 in scholarships.

Please contact me with questions at 614.540.0933 or kritchey@amppartners.org.

APPA LEGISLATIVE RALLY

Don't forget to register
for the AMP/OMEA Group
MARCH 9-11, 2015

Email Jodi Allalen at
jallalen@amppartners.org
for a 2015 registration
form or more information



AMP seeks candidates for open positions at headquarters

American Municipal Power, Inc. (AMP) is seeking applicants for the following positions. For complete job descriptions, please visit the "careers" section of the [AMP website](#) or email to Teri Tucker at ttucker@amppartners.org.

Senior Director of Generation Operations – this position is responsible for all day-to-day management of operations and technical matters relating to current and future renewable and fossil fueled generation operation and maintenance issues. A four-year degree in mechanical or electrical engineering and at least 15 years of experience in plant operations is required. Ten years of electrical generation experience is also required. Other combinations of skills and experience may be accepted upon review and approval by the senior vice president of generation operations. Position does require travel to various generating project sites.

Energy Analyst – the basic function of this position is to process and analyze energy supply, transmission, and other power requirements and costs for AMP members. A bachelor's degree in engineering is required, as well as more than three years of relevant professional experience. Prior electric power or related industry experience is preferred. Experience with Oracle is a plus.

Manager Financial Reporting – this position is responsible for ensuring consistent, timely and transparent financial statement reporting and analysis, ad hoc financial statement analysis, and coordination of external audits. Bachelor's or master's degree in accounting or finance required – MBA and/or CPA are preferred. Five to seven corporate accounting and financial reporting experience is required, and previous experience in utility accounting is preferred. Advanced knowledge and expertise using Excel and ERP systems is required; and expertise in a Sarbanes-Oxley internal control environment, compliance with and remediation of control deficiencies, regulatory accounting, and legal reporting requirements is preferred.

Controller – the basic function of this position is to set strategy and direction for the controllership team and interactions with support functions (also responsible for the oversight of Regulatory and GAAP Financial Reporting). Bachelor's degree in accounting or finance and an active CPA license is required. Expertise in a Sarbanes-Oxley internal control environment and ERP knowledge is required, as well as Big 4 or regional public accounting experience. Successful candidates will have five to seven years of experience in a management or financial leadership role. Some travel may be required.

Power Dispatcher – This position makes hourly purchasing and selling decisions for the use of available generating resources and power supply resources to optimally

meet load obligations and reduce member cost. Power Dispatcher communicates with members and other AMP staff to obtain generator status and responds to RTO directives. Candidates must have at least a four-year accredited bachelor's degree in engineering, business or a related business degree or equivalent work experience. Power Dispatcher must learn power supply operations, economic dispatch of generation resources, transmission use, SCADA, FERC 888/889, FERC 2000, NERC tagging, and applicable NERC reliability standards; and must become PJM Generation Operation Certified within one year of employment. NERC Operator certification is a strong plus. This position works rotating shifts.

Lineworker help wanted in Lodi

The Village of Lodi is accepting applications for the position of Lineworker in the Electrical Utility Department. The Village of Lodi's system consists of 69kV transmission and 4kV and 12kV distribution voltages. Responsibilities include, but are not limited to, maintenance and construction of all village owned system facilities. This work includes being on call for emergencies during evening and weekend hours.

Successful applicant will have experience in electrical or line work. Lineman experience is a plus. Applicant must have the ability to climb utility poles, a valid CDL or the ability to obtain one in three months, and a high school diploma or GED. The village provides an excellent benefit/compensation package. To apply, send resume with three references to Superintendent of Utilities, PO Box 95, Lodi, OH 44254 or email to lineworker@villageoflodi.com. Resumes will be accepted until 5 p.m. Feb. 27, 2015. Position open until filled. The Village of Lodi is an equal opportunity employer.

Columbus to hold electrical engineering associate exam

The City of Columbus Department of Public Utilities is seeking qualified candidates for the position of Electrical Engineering Associate II Exam. To apply, candidates must first take the open competitive examination. Applications must be submitted to the Civil Service Commission by applying online at www.csc.columbus.gov by Feb. 6, 2015. Applicant Tracking is now managed by NEOGOV. If you do not already have a profile in NEOGOV, you will have to set up a new one in NEOGOV before you can submit an application.

This position will work under the direct supervision of a professional engineer and will be responsible for performing intermediate level paraprofessional electrical engineering work; will also perform related duties as required. To qualify, candidates must have completed the



CLASSIFIEDS continued from Page 3

twelfth school grade and have three years of experience performing paraprofessional electrical engineering work. Substitution(s): College education in electrical engineering or a related curriculum may be substituted for the experience on a year-for-year basis. A certificate of high school equivalence (GED) will be accepted in lieu of the twelfth school grade requirement. Must possess a valid driver's license. Salary \$46,363 – \$56,035.

Contact the Civil Service Commission at 614.645.8300 with questions. EOE. 77 North Front St., 3rd Floor, Columbus, Ohio 43215.

Galion accepts journeyman-lineworker applications

The City of Galion will be accepting applications for a full-time journeyman/lineman. Under general direction, linemen for the city will conduct skilled maintenance and installation of high voltage and secondary electric lines, among other duties. Applications should have knowledge of electric line maintenance techniques, materials and equipment and electrical principles.

Applicants must possess a valid Ohio license with CDL endorsement and have completed a Certified Apprentice Training course. Pay range is \$23.39-\$25.35/hour, along with an excellent fringe benefits package. If interested, applications may be obtained at www.ci.galion.oh.us and must be returned to the city in person by 4 p.m. on Friday, Feb. 6, 2015. A written exam will be administered on Feb. 9 and a performance exam on Feb. 21.

Monroeville seeks village administrator candidates

The Village of Monroeville is seeking qualified candidates for the full-time position of Village Administrator. The successful candidate must have management experience, preferably with demonstrated skills in utility operations/public works, as well as leadership and community development or an equivalent combination of education, training and experience. Salary: \$35,000 to \$45,000 commensurate with qualifications and experience.

This position oversees eight full-time employees and indirectly oversees the operations of village departments that include streets, parks, water distribution and treatment, electric department and zoning, and excludes the fiscal officer, income tax department and police department. See Ohio Revised Code Section 735.273 for Administrator Powers and Duties. Village residency may be required within six months of appointment. Interested candidates should submit a cover letter, resume, salary history and at least three professional references on or before Feb. 8, 2015 to the Administrative Offices, 2 S. Main St., PO Box 156, Monroeville, OH 44847. Monroeville is an EOE.

Calendar

Feb. 11—Regulator, Recloser, Capacitor Safety
AMP Headquarters, Columbus

Feb. 12—AMP Finance & Accounting
Subcommittee meeting
Marshall, Michigan

March 9-11—APPA Legislative Rally
Washington, D.C.

March 10-12—Metering Course
AMP Headquarters, Columbus

March 12—AMP Finance & Accounting
Subcommittee meeting
New Martinsville, West Virginia

April 8-9—AMP Technical Services Conference
AMP Headquarters, Columbus

April 9—AMP Finance & Accounting
Subcommittee meeting
Piqua, Ohio

May 7—AMP Finance & Accounting
Subcommittee meeting
Oberlin, Ohio

May 15-16—APPA E&O Conference/Rodeo
Sacramento, California

May 19—OMEA Legislative Day and
Mayors Reception
Vern Riffe Center, Columbus

June 1-5—AMP Lineworker Basic 1 class
AMP Headquarters, Columbus

June 4—AMP Finance & Accounting
Subcommittee meeting
Salem, Virginia

June 15-19—AMP Lineworker Intermediate class
AMP Headquarters, Columbus

July 7-9—AMP Hotline Training class
AMP Headquarters, Columbus

July 23—AMP Finance & Accounting
Subcommittee meeting
AMP Headquarters, Columbus

Aug. 29—AMP Lineworkers Rodeo
AMP Headquarters, Columbus

Aug. 31-Sept. 4—AMP Lineworker Basic 2 class
AMP Headquarters, Columbus

Sept. 28-Oct. 1—AMP/OMEA Conference
Hilton Columbus at Easton

American Municipal Power, Inc.

1111 Schrock Road • Suite 100

Columbus, Ohio 43229

614.540.1111 • FAX 614.540.1113

www.amppartners.org

